

# *Sickle Cell Foundation of Georgia, Inc.*

## *Camp New Hope*

### **Job Description**

#### **Camp Counselor**

##### Position Purpose:

Counselors are the primary caregivers for each assigned camper. Counselors are responsible for the safety and wellbeing of the campers at all times while leading by example in all they do.

##### Essential Job Functions:

1. Assist in the direction, supervision, and organization of campers in their living unit, within activities, and throughout the camp to meet the intended camper outcomes.
  - Apply basic youth development principles in working with campers through communication, relationship development, and respect for diversity, involvement, and empowerment of youth.
  - Ensure the supervision of campers at all times.
  - Be aware of and implement safety guidelines.
2. Participate in the development and implementation of program activities for campers within the mission and outcomes.
  - Responsible for leading and assisting with the teaching of activities.
  - Actively participate in all program areas as assigned.
  - Provide for the progression of activities within the framework of individual and group interests and abilities.
  - Assist in program areas such as waterfront, nature, all camp activities, and arts and crafts as directed.
3. Maintain high standards of health and safety in all activities for campers and fellow counselors.
  - Provide the daily care of each camper within your supervision, including recognition of personal health needs.
  - Ensure that campers receive their medications as directed by the health care team.
  - Be alert to campers and fellow counselor's needs and assist them, if health problems arise, please discuss with camp medical staff and camp director when appropriate.
  - Be alert to equipment and facilities to ensure safe usage, proper care, report repairs needed promptly to the camp coordinator.
4. Be a role model to campers and fellow counselors in your attitude and behavior.
  - Follow and uphold all safety and security rules and procedures.
  - Set a good example to campers and others regarding general camp procedures and practices, including sanitation, schedule, and sportsmanship.
  - Please report any behavior issue to the appropriate camp staff.

### Other Job Duties:

- Contribute to verbal and written evaluations and communication as requested.
- Participate enthusiastically in all camp activities.
- Participate and supervise evening programs, special events, activities, and camp functions.
- Assist in the planning of any special events.

### Relationships:

*Counselors report to the lead counselors, camp coordinator, and camp director. Counselors will interact with medical staff, program staff, kitchen staff, and facility maintenance staff.*

### Equipment Used:

*Counselors may be asked to use fire protection equipment (fire extinguisher), washers and dryers, two-way radios, and specialty program equipment.*

### Qualifications: (Minimum Education and Experience)

- Must be 20 years of age.
- Must submit a health examination form before the first day of camp.
- Must possess the ability to interact with all age levels.
- Must agree to a Background and sex offender check.

### Knowledge, Skills, and Abilities:

- Understand the development needs of youth.
- Have the ability to relate to youths and adults positively.
- Demonstrate knowledge and skill in program areas designated camp program areas.

### Physical Aspects of the Job:

- Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply proper behavior-management techniques.
- Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply proper management techniques.
- Good visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess the strength and endurance needed to maintain constant supervision of campers.

*Some physical requirements of a General Counselor position could be endurance including prolonged standing, bending, stooping, **walking long distances**, hiking, climbing, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift to 50 lbs; willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, rain, and animals such as bugs, snakes, bats, etc.*

**COUNSELORS MUST ATTEND TRAINING**